



## Job Description: Patient Care Manager

### **Position Summary**

Manage daily operations of the clinical team to ensure optimum quality patient/family care. Effectively coordinate clinical operations in collaboration with other clinical managers, senior managers and directors, and all team staff, drawing on resources to achieve common goals. Promote teamwork as a way to generate positive results.

### **Qualifications**

- RN degree required
- Experience in skilled nursing facility leadership, MDS (minimum data set) and hospice experience preferred
- Communication, organization, prioritization skills
- Ability to direct and develop team members
- Ability to act decisively to effectively deal with changing priorities

### **Certifications, Licenses, Registrations Required**

- Current state licensure in North Dakota and Minnesota
- Current drivers license and auto insurance

### **Physical Requirements/Working Conditions**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand and walk; occasionally required to stoop, kneel, or crouch. The employee is frequently required to sit for extended periods of time. The employee must regularly lift and/or move up to ten pounds, occasionally lift and/or move up to twenty pounds. Specific vision abilities required by this job include close vision, distance vision, color vision and adjust focus. The work environment is varied between the office, travel and patient homes. The employee is frequently asked to drive, occasionally drive to unfamiliar destinations.